

# Ming Chi University of Technology campus sexual assault or sexual harassment investigation application

Confidential

Written application       Verbal / Online Application (Signature of Applicant: \_\_\_\_\_)  
 No. \_\_\_\_\_

<b>Type</b>	<input type="checkbox"/> sexual assault <input type="checkbox"/> verbal or text sexual harassment <input type="checkbox"/> physical sexual harassment <input type="checkbox"/> other: _____						
<b>Applicant Information</b>	The following are: <input type="checkbox"/> Victim <input type="checkbox"/> Prosecutor <input type="checkbox"/> Legal Representative If the applicant is a prosecutor or an agent, please complete the name of the victim: _____ Relationship to the Victim: _____						
	Name		gender	<input type="checkbox"/> M <input type="checkbox"/> F	date of birth	_____ year _____ month _____ day (age _____)	
	Uniform ID card number (or passport number)		Contact telephone number		Service or Schooling unit		Job Title
	Address						
<b>Apply for factual content</b>	Name of the perpetrator (The perpetrators)		<input type="checkbox"/> Name : _____ <input type="checkbox"/> Unknown		Actors service unit or school unit		<input type="checkbox"/> Know - Name of Organization: <input type="checkbox"/> None <input type="checkbox"/> Unknown
	<input type="checkbox"/> not made <input type="checkbox"/> was in _____ year _____ Month _____ Day to <input type="radio"/> Oral <input type="radio"/> Telephone <input type="radio"/> Fax <input type="radio"/> E-mail <input type="radio"/> In other ways, To _____ put forward <input type="checkbox"/> Application <input type="checkbox"/> Report <input type="checkbox"/> Complaint.						
	Time of event	_____ year _____ month _____ day <input type="checkbox"/> Morning <input type="checkbox"/> Afternoon _____ point _____ Minute					
	Place of Incident						
	Brief Description						
<b>Requests</b>	(Expectations and Requests of Applicant Regarding Processing of the Case)						
<b>Relevant evidence</b>	(Please list and attach the annex, if any. )						
Signature or seal of Applicant (or Designated Representative) : Date/Time of Handling : _____ year / _____ month / _____ date							

<b>Remarks</b>	<ol style="list-style-type: none"> <li>1. The information contained in this application is not disclosed.</li> <li>2. The term "sexual assault or harassment" mentioned in this application means:             <ol style="list-style-type: none"> <li>2-1. If the party is a student, the receiving unit is the secretary of the Academic Affairs Office.</li> <li>2-2. The parties are the school staff and staff of the case, the receiving unit is the Personnel office.</li> </ol> </li> <li>3. Appointment of an agent shall be accompanied by a letter of appointment.</li> <li>4. If the school or the competent authority proves that the applicant has a false accusation, the applicant shall be punished appropriately according to law.</li> <li>5. Upon receipt of an application for investigation or report, the school or the Administration shall, within three working days, refer the matter to the Gender Equality Education Committee for investigation, and within 20 days notify the applicant or prosecutor in writing Whether or not to accept. The written notice of non - acceptance shall state the reasons and inform the applicant or the prosecutor of the time limit for the application and the unit to be accepted.</li> <li>6. The applicant or the informant shall, within 20 days from the date of receipt of the notice or the notice of non-acceptance within the time limit specified in the preceding paragraph, make a written reply to the school or the competent authority.</li> <li>7. The school or the competent authority's Gender Equality Education Committee shall complete the investigation within two months of the receipt of the application or report. If necessary, the extension shall be extended to a maximum of two times, not more than one month at a time, and shall inform the applicant, the informant and the perpetrator.</li> <li>8. In the application process, the applicant, the original disposition unit or other related person, to apply for the incident or its implicated in the matter, civil proceedings, criminal proceedings or administrative litigation, should inform the school gender equality education committee.</li> </ol>
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A summary of the processing situation(The following applicants shall be exempted from filling in the application form)

<b>Receiving unit</b>	Name of unit		Recipient		job title	
	phone number		Time of Appeal	_____ year _____ month _____ day <input type="checkbox"/> Morning <input type="checkbox"/> Afternoon _____ point _____ Minute		

After confirmation of the content with the victim by the recording secretary, both should sign in the designated spaces.

**Recording Secretary Signature:**

<b>Remarks</b>	<p><b>* The recipient must be familiar with the remarks</b></p> <ol style="list-style-type: none"> <li>1. Upon completion of this application, the "Receiving Unit" should be photocopied with one copy stamped with the "original" seal to the applicant retention.</li> <li>2. The relevant information contained in this application shall be kept confidential except for those necessary for investigation or for public safety reasons. The confidentiality obligations shall be punished in accordance with criminal law or other relevant regulations.</li> <li>3. Upon receipt of an application for investigation or report, the school or the Administration shall, within 3 working days, refer the matter to the Gender Equality Education Committee for investigation and notification, and</li> </ol>
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within 20 days notify the applicant in writing or report Whether people accept it. The written notice of non - acceptance shall state the reasons and inform the applicant or the prosecutor of the time limit for the application and the unit to be accepted.

4. In the application process, the applicant, the original disposition unit or other related person, to apply for the incident or its implicated in the matter, civil proceedings, criminal proceedings or administrative litigation, shall notify the school gender equality education committee.

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Regards to

\_\_\_\_\_ Gender Equality Education Committee

Republic of China \_\_\_\_\_ year \_\_\_\_\_ month \_\_\_\_\_ day

# Ming Chi University of Technology Campus Sexual Harassment or Sexual Harassment Application /Appointment Letter of Appeal

Is hereby appoint\_\_\_\_\_For\_\_\_\_\_Events\_\_\_\_\_Agents have a special right to apply for / revoke an act in connection with an application filed by the appointor for sexual assault or sexual harassment and (but not) to withdraw the complaint. This Letter of Appointment shall be made in accordance with the provisions.

Regards to

\_\_\_\_\_ Gender Equality Education Committee

Principal:

Passport/ID number:

Agent:

Passport/ID number:

Address:

Contact Phone:

Republic of China\_\_\_\_\_year\_\_\_\_\_Month\_\_\_\_\_day